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November 10, 2011

MEMORANDUM

TO: College Deans

FROM: Dr. Jeffrey R. Seemann, Vice President for Research

A handwritten signature in black ink, appearing to read 'Jeffrey R. Seemann', written over a light blue background.

SUBJECT: Indirect Earnings on Texas A&M University Contracts and Grants

Congratulations on the continued growth in research activities conducted through your colleges and units during this past fiscal year. The distribution of FY11 indirect earnings is underway and detailed reports of your college's earnings will be provided to your business offices this week. I hope that you will be able to dedicate these funds to worthwhile research projects and programs to enhance the research enterprise at Texas A&M University.

Please keep in mind that the Texas Education Code, Chapter 145, specifies that the funds shall be expended under guidelines approved by the institution's governing board for projects encouraging further research at the unit, agency, or department at which the research was conducted, including:

- conducting early pre-grant feasibility studies;
- preparing competitive proposals for sponsored programs;
- providing carryover funding for research teams to provide continuity between externally-funded projects;
- supporting new researchers pending external funding;
- engaging in research programs that promote the general welfare of the citizens of this state;
- purchasing capital equipment directly related to expanding the research capability of the institution; and
- research or project administrative costs.

If you have any questions about allowable expenditures on these funds, please contact Associate Vice President for Business Administration Annette Shenkir at 979-458-2275 or ashenkir@tamu.edu.

cc: Dr. R. Bowen Loftin, Dr. Karan L. Watson, Ms. B.J. Crain