

**College of Geosciences
STAFF PLAN
BUDGETED POSITION REQUEST**

1. Requested Position Title: _____

NEW HIRE EXISTING- Refill EXISTING - Change

Faculty: Full-time (9 months) Other: _____

Staff: Full-time (12 months) Other: _____

2. Requested Salary: _____ (annual cost)

3. JUSTIFICATION (attach additional sheets as necessary):

4. Estimated START-UP FUNDS Required: _____

Anticipated Departmental Contribution: _____

5. Other budget implications:

Submitted By:

Staff Plan Action Approval:

Name

Name

Title

Title

Date

Date

*Units should strive to encourage diversity in the search and hiring process for all College positions.
The Dean will meet with the Faculty Search Committee Chair prior to the commencement of any
faculty search process.*